

Norris Public Power District is accepting applications for a Field Engineer at the Centerville Operations Center located near Roca, Nebraska. Norris is an electric distribution utility providing service to six counties and nearly 29,000 customers in southeast Nebraska.

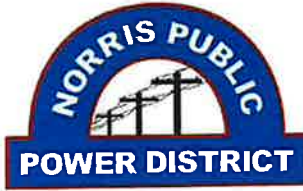
This position is responsible for responding to and meeting with new and existing customers to discuss and stake new facilities, rebuilds, and minor relocation projects as well as design and stake new housing development projects.

Preferred candidates will hold an associate's degree and a minimum of five years experience in a related technical field. Experience within an electric utility setting is desirable.

Interested applicants should submit their resume by November 14, 2025, to:

Norris Public Power District
Attn: Jamie Niederklein
P.O. Box 399
Beatrice, NE 68310
hr@norrispower.com

Norris Public Power District is an Equal Opportunity Employer. Equal opportunity will be extended to all applicants for employment regardless of race, color, religion, national origin, sex, pregnancy, age, disability, genetic disposition, past or present military service, gender identity, or sexual orientation. All employment decisions are based on education, qualifications, and experience.



Norris Public Power District Job Description

FIELD ENGINEER	
Location:	Area Offices
Department:	Operations
Reports to:	Area Supervisor
Type:	☒ Full-Time ☐ Part-Time
FLSA Status:	☒ Exempt ☐ Non-Exempt ☒ Salary ☐ Hourly
Date Adopted:	October 14, 2025
Previous Revision Date:	
Last Revision Date:	

POSITION DESCRIPTION

Responsible for responding to and meeting with new and existing customers to discuss and stake new facilities, rebuilds, and minor relocation projects as well as design and stake new housing development projects.

MAJOR AREAS OF RESPONSIBILITY

1. Design and Staking

SPECIFIC RESPONSIBILITIES

1. Engineering

- a. Designs, routes and lays out overhead and underground electric distribution lines and service facilities, utilizing specifications and accepted practices for design and construction of rural lines and village lines.
- b. Prepares staking sheets using the District's work order software to obtain a picking list for construction. Prepares sketches, plats and calculates construction cost estimates as required.
- c. Negotiates easement agreements for new construction and system improvements.
- d. Conducts search of county records to ascertain ownership of properties and disposition of property rights along roads, streets, and highways.

- e. Acquires permits necessary to execute new construction or system improvement projects.
- f. Coordinates joint-use of poles and joint trenches in accordance with the agreement entered into by each party involved.
- g. Conducts field inspections of construction projects as requested.
- h. Remains current on all National Electric Safety Codes.
- i. Provides technical assistance in areas of design, construction, and maintenance of the District's projects.
- j. Projects a positive public image and maintains satisfactory public relations by responding to customer inquiries in a timely and professional manner.
- k. Coordinates with customers and the Area Supervisor to determine when work orders should be completed.
- l. Works with local, county, and state agencies to communicate and coordinate the activities relative to the building or relocation of District lines and facilities.

JOB REQUIREMENTS

- 1. Ability to communicate effectively both orally and in writing with all District employees, customers, and vendors.
- 2. Establish and maintain effective working relationships with employees and the public.
- 3. Must be skilled in using Excel, Outlook, iVue and the District's engineering software.
- 4. Proficiency in operating a PC Computer, 10-key calculator, copier, and other office machines.
- 5. Understand, speak, and write the English language.
- 6. Must be self-motivated and be able to work independently.
- 7. Must be dependable and able to maintain confidentiality.
- 8. Ability to facilitate multiple software applications at once to assist customer and service requests.
- 9. Ability to handle multiple interruptions on a daily basis and handle stressful situations in a logical and calm manner.
- 10. Demonstrate organizational skills and ability to prioritize projects.
- 11. Ability to isolate problems and use resolution skills.
- 12. Capable of troubleshooting concerns and answering customer inquiries concerning staking procedures.
- 13. Maintain a valid Nebraska driver's license and the dexterity to operate a motor vehicle.
- 14. Demonstrates regular and predictable attendance and punctuality.

EDUCATION AND QUALIFICATIONS

- 1. Associates Degree in related technical field plus five years of experience.

2. Experience using CAD software, preferred.
3. General knowledge of surveying equipment, software, and process.
4. Previous work experience in an electric distribution system is desired.
5. Must have or be willing to obtain staking certification.

PHYSICAL DEMANDS

1. Must be able to frequently move about on uneven surfaces during field work.
2. Frequently moves tools and equipment weighing up to 50 pounds across field locations with occasional lifting of up to 75 pounds.
3. Must be able to remain in a stationary position 50% of the time.
4. Must be able to occasionally move about inside the office to access file inventory, cabinets, office machinery, etc.
5. Constantly positions self to operate office equipment and access equipment and tools.
6. Frequently moves equipment and files weighing up to 10 pounds across office.

WORK ENVIRONMENT

Working conditions include both an office environment as well as time in the field. Field work will be subject to adverse weather conditions and uneven surfaces.

DISCLAIMER

This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed for individuals with this job title. However, this job description is not intended to be an exhaustive list of all qualifications, skills, efforts, duties, responsibilities or working conditions associated with the position.

APPROVALS

General Manager <i>Bruce Vitolak</i>	Date <i>October 14, 2025</i>
Department Manager <i>Kevin J. Wehr</i>	Date <i>10/14/25</i>