

Field Service Representative

Midwest Energy, Inc.

Location: Colby, KS

Job Summary (Overall Purpose of the Position)

The purpose of the Field Service Representative is to assist in the coordination and planning of electric and/or natural gas facilities by obtaining easements, planning location, survey routing and in the preparation and filing of appropriate supporting documents. The Field Service Representative coordinates work with customers to provide safe, prompt, efficient, and reliable energy service. This position is also assigned responsibility for targeted Midwest Energy initiatives as needed.

Education, Experience and Certifications

Required:

- High school graduate or General Education Development (GED).
- Experience in electric or gas construction.
- Knowledge of applicable OSHA Rules and Regulations, NESC, NEC
- State of Kansas Notary Public certificate required or obtained within 6 months
- UAS (drone) License required or must be obtained within 12 months
- Must hold and maintain a valid Driver's License
- Basic-level skills in the Microsoft Office Suite is required, intermediate-level proficiency is preferred

Desired:

- Experience working with staking software
- Ability to acquire working knowledge of GeoDigital WorkStudio staking software within 6 months
- Knowledge of applicable NERC Reliability Standards, DOT and EPA regulations
- Experience with GPS, understanding of GIS mapping terminology, and surveying concepts

- Working knowledge of electric construction standards

Key Competencies

1. Proficiency in establishing and achieving company goals through the implementation of work plans and project management
2. Ability to provide quality customer service and establish effective working relationships with Midwest Energy internal departments, consultants, vendors, subcontractors, other utility companies, and government agencies.
3. Skilled in verbal and written communication to correspond with customers, community members, cross-functional teams, co-workers, and managers
4. Ability to interpret system maps, engineering drawings and staking sheets
5. Ability to apply engineering theory to the design of electric distribution and transmission lines
6. Proven analytical, technical and mathematical skills
7. Demonstrated ability to operate, maintain and safeguard equipment
8. Ability to organize work and meet deadlines, primarily without supervision

Posting Close Date: April 20, 2026

Equal Opportunity Employer