

City of Independence

111 EAST MAPLE P.O. BOX 1019 * INDEPENDENCE, MISSOURI 64051-0519 * (816) 325-7000

AN EQUAL OPPORTUNITY EMPLOYER

<u>POSITION</u>	<u>MONTHLY RATE</u>
General Manager – Power & Light Department	\$9,580 - \$14,370

The General Manager will provide direct operational and administrative supervision to the Division Managers and other assigned positions and is responsible for directing the day-to-day activities of the Department. Will serve under the limited supervision of the Director of Utilities who oversees the Water, Water Pollution Control, and Power & Light utilities. The GM will play a primary role in dealing with labor union matters and will assist the Director in working with the Mayor and City Council and the Public Utilities Advisory Board. This position will plan, assign and monitor performance and coach employees in the department for the dual goals of meeting department goals and employee career development. Will provide managerial direction of all planning, production, transmission and distribution of power. Will play a primary role in developing and recommending operating budget and will monitor and administer the approved budget. Performs other related duties as assigned.

Minimum Qualifications: Bachelor's degree from a four-year college or university in Engineering or a closely related field; prefer MBA. Requires seven or more years of progressively responsible supervisory/ management level experience, with a preference for ten or more years of experience, or any combination of education, training and experience that provides the required knowledge, skills and abilities to perform the essential functions of the job. A Registered Professional Engineer is preferred. Must possess a valid driver's license. Must complete required NIMS level training within first six months of hire.

Knowledge, Skills and Abilities: Must have knowledge of practices of municipal utility operations and the technical operating characteristics of electric utility production, transmission, distribution and communications facilities. Must have knowledge of principles and practices of engineering. Requires knowledge of recordkeeping, report preparation, basic budgetary practices and applicable state, federal and local laws and regulations. Must be able to establish effective working relationships, possess advanced level interpersonal and leadership skills. Requires ability to speak effectively before public groups and clearly communicate in writing. Requires high level of analytical skills in researching, compiling and summarizing a variety of informational and statistical data. Must possess strong organizational skills, attention to detail and ability to effectively plan, prioritize and problem solve. Requires knowledge and skill in using computer equipment, Microsoft Office Suite and other computer applications related to the work. Must be able to respond to emergency and non-emergency problems after hours, weekends and holidays as needed. **Physical Abilities:** While performing the essential functions of this position the employee is frequently required to stand, sit, use hands to finger, handle or feel, reach with hands and arms, talk and hear, and lift and/or move up to 10 pounds. **Working Conditions:** Work is performed in a normal office environment with little or no exposure to outdoor temperatures or dirt and dust. While performing the essential functions of this job the incumbent is occasionally exposed to work near moving mechanical parts, risk of electrical shock, work in high precarious places, risk of radiation, work with explosives and toxic or caustic chemicals.

Drug Testing; Background check.

In addition to the application, testing and/or examinations may be required for further consideration on this position.

To apply, please send cover letter, resume, salary history and 3 (three) work related reference to: David Kroll, President, Infinity Solutions Group, david@isq-jobs.com.

You may complete an online application at www.indepmo.org/hr or in the Human Resources Department, City Hall, 111 E. Maple, Independence, MO, 64050. **Position Closes: Open Until Filled.**

EQUAL OPPORTUNITY EMPLOYER - BILINGUAL SKILLS PREFERRED

2018123
8/15/18